

## Planning and Problem Solving Worksheet

Priority Selected: *Implementation of the MTSS Model*

### 1. Desired Outcome and How it will be Measured:

*Implement the use of the Problem-Solving Process to Improve Tier 1*

*Instruction*

2. **Brainstorm** all available resources/positive factors that might facilitate achievement of desired outcome **and** all obstacles that might prevent achieving the desired outcome:

**Resources (+)**

**Obstacles (-)**

3. Select one (1) obstacle from #2 to address first and identify it in behaviorally descriptive terms – ensure everyone understands it.


**4. Brainstorm strategies to reduce or eliminate only the obstacle identified in #3 and record them below. These are only ideas. Do not consider feasibility or implementation at this stage.**

- 5. Using the list generated in #4 as a stimulus, but not as a limit to ideas, develop multiple action plans to reduce or eliminate only the obstacle identified in #3. Specify who will do what (descriptively) and by when. **DETAIL IS A MUST!!!!****
- 6. Specify a plan for follow-up for each action plan. (How will completion be verified and outcome evaluated)**

**#1 Who:**

**What action:**

**When:**

**Plan for Follow-Up:**

**#2 Who:**

**What action:**

**When:**

**Plan for Follow-Up:**

**#3 Who:**

**What action:**

**When:**

**Plan for Follow-Up:**

**[use additional work sheets if necessary]**

**7. Plan for evaluation of reduction or elimination of obstacle identified in #3:**

**REPEAT PROCESS, BEGINNING WITH #3, SELECTING A NEW OBSTACLE.**

**8. Plan for evaluating progress toward achievement of desired outcome specified in #1**